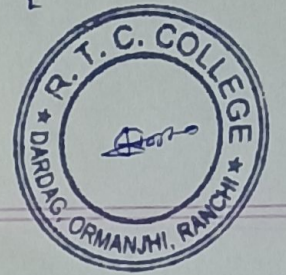


श्री गणेश

RAM TAHAL CHOUDHARY COLLEGE, ORMANJHI, RANCHI
INTERNAL COMPLAINT COMMITTEE (ICC)/WOMEN
HARRASMENT CELL, (REGISTER)



INTERNAL COMPLAINT COMMITTEE
ICC (WOMEN)

OR

WOMEN SEXUAL HARASSMENT CELL

RAM TAHAL CHOUDHARY COLLEGE,

ORMANJHI, RANCHI (JHARKHAND)

This is certify that women sexual Harassment cell register contains 108 pages only. This Proceeding register is also known as ICC Register.

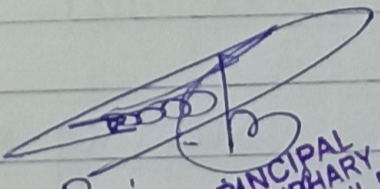

Principal
RAM TAHAL CHOUDHARY COLLEGE
DARDAG, ORMANJHI, RANCHI

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INTERNAL COMPLAINT COMMITTEE
(ICC)

constitution of ICC for considering complaints of Sexual Harassment for women (ie girls) students - in the Ram Tahal choudhary college, Ormanjhi, Ranchi.

The UGC (University Grants Commission) (Prevention and Redressal of Sexual Harassment of Girls (women) students in Higher Educational Institutions) Regulation, 2015:-

In exercise of the Powers conferred by clause (g) of Sub section (1) of section 26 of the UGC Act 1956 (3 of 1956) read with sub section (1) of Section 20 of the said Act, The University Grants Commission here by makes the following regulations, namely-

1. These regulation may be called the University Grants Commission (Prevention, Prohibition and redressal of Sexual harassment of girls students in higher educational institutions) Regulations, 2015

Notification

New Delhi, the 2nd may, 2016

NO.F.91-1/2013 (TFGS) - In exercise of the Powers conferred by clause (g) of sub-section (1) of section 26 of the UGC Act, 1956 (3 of 1956) read with sub section (1) of section 20 of the said Act, the university Grants commission here by makes the following regulations namely:-

- ⇒ These regulations may be called the University Grants commission (Prevention, Prohibition and redressal of sexual harassment of girl students in higher educational institutions) Regulations, 2015.
- ⇒ They shall apply to all higher educational institutions in India.
- ⇒ They shall come into force on the date of their publication in the official Gazette.

"Internal complaint committee" (ICC) means Internal complaints committee to be constituted by an Higher Educational Institutions (HEI) under the regulation (1) of regulation 4 of these regulations. Any existing body already functioning with the same objective (like the Gender sensitization, committee against sexual Harassment) should be reconstituted as the ICC.

Provided that in the later case the HEI shall ensure that the constitution of such Body is required for ICC under these regulations. Provided further that such a body shall be sound by the Provisions of these regulations.

⇒ "Sexual harassment" means An unwanted conduct with a sexual undertone if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviours (whether directly or by implications) namely:-

- any unwelcome physical, verbal or non-verbal conduct of sexual nature.
- demand or request of sexual favours.
- making sexually coloured remarks.
- physical contact and advances or showing pornography.

⇒ any one (or more than one or all) of the following circumstances, if it occurs or it present in relation or connected with any behaviour that has explicit threat about the present or future status of the person concerned.

⇒ "Student" means a person duly admitted and pursuing a programme of study either through regular mode or distance mode, including short term training programme in a HEI.

Provided that a student who is in the process of taking admission in HEIs campus, although not yet admitted, shall be treated, for the purpose of these regulations, as a student of that HEIs, where any incident of sexual harassment takes place against such student provided that a student who is a participant in any of the activities in a HEI other than

The HEI where such student is enrolled shall be treated, for the purposes of the regulations, as a student of HEI where any incident of sexual harassment takes place against such student.

⇒ "Third Party Harassment" refers to a situation where sexual harassment occurs as a result of an act or omission by any third party or outsider, who is not an employee or a student of the HEI, but a visitor to the HEI in some other capacity or for some other purpose or reason.

⇒ Every HEI shall act decisively against all gender based violence perpetrated against employees and students of all sexes recognising that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation.

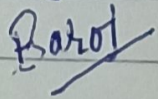
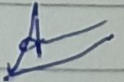
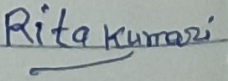
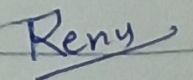
INTERNAL COMPLAINT COMMITTEE

In Pursuance of UGC (Prevention, Prohibition and Redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 read with Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaint Committee (ICC) of Ram Tahal Choudhary college was constituted :-

1. To deal with the complaints relating to sexual harassment at workplace.
2. To spread awareness about gender-related issues and functioning of the ICC.

The college has zero tolerance policy towards sexual harassment and is proactively committed to provide a safe conducive work and academic environment to students and employees. We at Ram Tahal Choudhary college are extremely alert to matters pertaining to any kind of harassment and gender sensitivity. Any complainant in this matter may fearlessly approach the presiding officer i.e., Chairperson or any of the ICC members against sexual harassment.

MEMBERS OF INTERNAL COMPLAINT COMMITTEE

Name	Post	Signature
01. Mrs. Kamala Saroj HOD, Dept. of Political Sc.	Chairperson	
02. Mrs. Amita Kumari (Assistant Professor), Hindi	member	
3. Mrs. Rita Kumari (Assistant Professor) Pol. Sc.	member	
4. Mrs. Renu Choudhary (Assistant Professor) History	member	

5. Mrs. Minu Kumari member M.K.
(Assistant Professor) Geography
6. Mrs. Manvi Kumari member Manvi
(Assistant Professor) Economics
7. Dr. Bhim Mahto (Adv.) member Mahto
(Assistant Professor) Economics
8. Mr. Yogendra Thakur, HOD, member Thakur
(Assistant Professor) History
9. Miss Priti Kumari member Priti
Student's representative (1st year)
10. Miss Babita Kumari (2nd year) member Babita Kumari
Student's representative
11. Miss Anamika Kumari (3rd year) member Anamika
Student's representative

Procedure for filing a complaint with ICC Ram Tahal choudhary college -

- Complaints regarding Sexual Harassment must be made in written (legible handwriting) or typed on paper.
- Nature of the complaint should be clearly stated in detail with dates and locations.
- As per stipulation of the Act the aggrieved person can make the written complaint of Sexual harassment at workplace within a period of three months from the date of incident and in case of series of incidents, within a period of three months from the date of last incident.

- The complaint must be in no case anonymous and aggrieved Person's name and address should be legible.
- As per the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Rules, 2013, in case the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed inter alia by her relative or friend or her co-workers or an officer of the National Commission for Women or State Women's Commission or any person who has knowledge of the incident, with the written consent of the aggrieved woman.

The written complaint should be handed over to any Internal committee member of the college.

⇒ Working of Internal Complaint Committee

- All complaints will be dealt with confidentially.
- Only matters pertaining to sexual harassment and/or discrimination to staff and students will be under the jurisdiction of ICC.
- Other conflicts and grievances if any should be submitted to the respective Grievance Redressal Cells (either for staff or students) or to the discipline committee.
- Interview with the complainant and the accused will be conducted separately.
- Minutes of the interview will be signed by all present.
- Necessary action as deemed fit will be taken.

Principal
M. K. CHAUDHARY COLLEGE
DORANMANJI, RANCHI

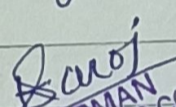
Meeting No. 1

Date - 18.09.2018

Time - 11:00 Am

venue - Smart class 1 (Conference Hall)

Minutes of the first meeting of the Internal complaint committee (ICC) on sexual Harassment of women in the college campus held on 18.09.2018 at 11:00 Pm in the conference Hall/Smart class 1 of the college. Under the chairmanship of Mrs. Kamala Saroj; HOD. Dept. of Political Science. The following members were Present.

Name	Post	Signature
01. Mrs. Kamala Saroj H.O.D. Dept. of Political Sc.	Chairperson	 CHAIRMAN INTERNAL COMPLAINTS COMMITTEE RAM-TAHAL CHOUDHARY COLLEGE ORMANJHI, RANCHI (JHARKHAND)
2. Mrs. Rita Kumari (Assistant Professor. Pd. Sc.)	member	Rita Kumari
3. Mrs. Renu choudhary (Assistant Professor, History)	member	Renu
4. Mrs. Amita Kumari (Assistant Professor, Hindi)	member	A
5. Mrs. Manti Kumari (Assistant Professor, Economics)	member	Manti
6. Mrs. Menu Kumari (Assistant Professor, Geography)	member	Menu

- | | | |
|--|--------|---------------------|
| 7. Dr. Bhim Mahto (Adv.)
(Assistant Professor, Economics) | member | <u>Bhim</u> |
| 8. Ms. Yogendra Thakur
(H.O.D., Dept. of History) | member | Yogendra |
| 9. Miss Priti Kumari
(Student Representative) | member | <u>Priti</u> |
| 10. Miss Sangeeta Kumari
(Student Representative) | member | <u>Sangeeta</u> |
| 11. Miss Babita Kumari
(Student Representative) | member | <u>Babita</u> |

The first meeting of the Internal Complaint Committee on Sexual Harassment of girls students of the Ram Tahal Choudhary College, Osmanjhi, Ranchi held under the chairmanship of Mrs. Kamala Saroj. Mrs. Kamala at first briefed the honourable members about the need of the committee / cell and why the same have been constituted. what is the regulation, objective responsibility and mechanism of the committee. She informed that, as per the guidelines issued by Ministry of Human Resource Development i.e. HRD and UGC. The role of ICC is to make safty zone within the campus of the college for the girls students. It was decided to call the complainant individually and hear her/his side of the story and take in writing.

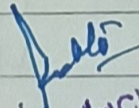
Circular 1

Date - 12.09.2019

All the members of Internal Complaint committee on Sexual Harassment are requested to attend a meeting on 18.09.2019 at 11.00am in IQAC Room.

Agenda to be discussed:-

- ⇒ Report on cases relating to sexual Harassment for the academic year 2018-19.
- ⇒ meeting, events and Programmes to be organized.
- ⇒ Any other point with the permission of the chair.


Principal
RAMTAHAL CHOUDHARY COLLEGE
- ORMANJHI, RANCHI

MEETING NO. 02

Date - 18.09.2019

Time - 11.00 am

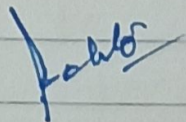
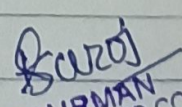
Venue - IQAC Room

A meeting of the ICC for Women's Anti Harassment Cell, was held on September 18, 2019 in the IQAC Room.

The following discussion and decisions were made:-

- (a) It was made clear to the members to be aware and alert to any discomfort of a student or staff member and to immediately bring it to the notice of the ICC so that it can be appropriately handled.
- b) Chairperson informed the members present that the college has encourage a supportive environment for all including the complainant if any, and timely resolution is to be ensured.
- c) Till date no such complaint was received.

The member present were :-

Name	Post	Signature
1. Dr. Bhim Mahto (Adv.) Principal.	member	
2. Mrs. Kamala Saroj Assistant Professor Pol. Sc.	Chairperson	

CHAIRMAN
 INTERNAL COMPLAINTS COMMITTEE
 RAM TAHAL CHOUDHARY CO. EJE
 ORMANJHI, RAIPUR, TAL. JODI

3. Mrs. Rita Kumari
Assistant Professor
Pol. Sc. member Rita Kumari
4. Mrs. Renu Choudhary
Assistant Professor, History
1 member Renu
5. Mrs. Amita Kumari
Assistant Professor, Hindi member A
6. Mrs. Mani Kumari
Assistant Professor, Economics member Mani
7. Mrs. Minu Kumari
Assistant Professor, Geography member Minu
8. Mr. Yogendra Thakur
H.O.D, Dept. of History member ~~Yogendra~~
9. Miss Priti Kumari
Student Representative member Priti
10. Miss Sangeeta Kumari
Student Representative member Sangeeta
11. Miss Babita Kumari
Student Representative member Babita

Circular 2

Date - 11.01.2020

All the members of Internal Complaint Committee on Sexual Harassment are requested to attend a meeting on 11.01.2020 at 11:00am in Vivekananda Hall

Agenda:-

- ⇒ Report on cases relating to Sexual Harassment for the academic year 2019-2020.
- ⇒ Events and programmes to be organised.

Principals
PRINCIPAL
RAM TAHAL CHAUDHARY COLLEGE
ORMANJHI, RANCHI

Meeting No. 3

Date :- 21.01.2020

Time :- 11.00am

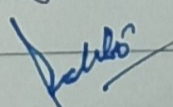
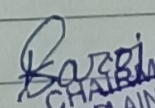
Venue - Vivekananda Hall

The meeting of Internal complaint committee was held on 20.01.2020 at 11.00am in Vivekananda Hall of Ram Tahal Choudhary college, Ormanjhi Ranchi under the Chairmanship of Kamala Saroj.

The chairperson welcomed the new members of the cell and discussed the procedure to be followed while dealing with any complaints.

The committee reported that no complaint.

The member Present were :-

Name	Post	Signature
1. Dr. Bhim Mahto (Adv.) Principal	member	
2. Kamala Saroj Assis. prof. (Pol. Sc.)	Chairperson	 INTERNAL COMPLAINTS COMMITTEE RAM TAHAL CHOUDHARY COLLEGE ORMANJHI, RANCHI (JHARKHAND)
3. Rita Kumari Assis. prof. (Pol. Sc.)	member	Rita Kumari

Name	Post	Signature
4. Remu Chaudhary Assis. prof. (History)	member	<u>Remu</u>
5. Amita Kumari Assis. prof. (Hindi)	member	<u>A</u>
6. Manthi Kumari Assis. prof. (Eco)	member	<u>Manthi</u>
7. Minu Kumari Assis. prof. (Geography)	member	<u>Minu</u>
8. Yogendra Thakur Assist. prof. (His)	member	<u>Yogendra</u>
9. Priti Kumari (Student representative)	member	<u>Priti</u>
10. Sangeeta Kumari (Student representative)	member	<u>Sangeeta</u>
11. Babita Kumari (Student representative)	member	<u>Babita Kumari</u>

CIRCULAR-3

17.07.2020

All the members of the internal complaint committee on Sexual Harassment informed that there will be no off line meeting due to covid pandemic.

for file
CHAIRMAN
INTERNAL COMPLAINTS COMMITTEE
RAM TAHAL CHOUDHARY COLLEGE
ORMANJHI, RANCHI (JHARKHAND)

CIRCULAR-4

Time - 9:00am 24/07/2021

All the members of Internal complaint committee are requested to attend the meeting on 24.07.2021 at 01:00pm on Google meet. Cell members i.e. ICC members Ram Tahal choudhary college, Ormanjhi, Ranchi under the chairmanship of Mrs. Kamala Saroj.

The minutes of meeting ended at 4.Pm. as there were no other points of discussion.

CHAIRMAN
INTERNAL COMPLAINTS COMM
RAM TAHAL CHOUDHARY CO
ORMANJHI, RANCHI (JHAF

CIRCULAR-5

Date :- 13.07.22

All the members of Internal complaint committee are requested to attend the meeting on 19.07.22 at 1:00Pm in Smart class1. of Ram Tahal choudhary college, Ormanjhi, Ranchi

for file
CHAIRMAN
INTERNAL COMPLAINTS COMMITTEE
RAM TAHAL CHOUDHARY COLLEGE
ORMANJHI, RANCHI (JHARKHAND)

Meeting no. 4

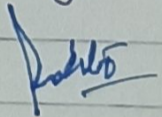
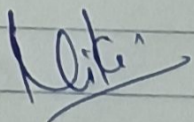
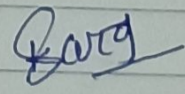
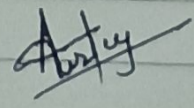
Date :- 19.07.22

Time - 1:00pm

Venue - Smart class 1

A meeting of members of Internal Complaint committee was held on 19.07.22 at 1:00pm in the Smart class 1. The new chairperson welcomed the new members of the cell and discussed the procedure to be followed while dealing with any complaints. The committee reported that no complaint has been received till date.

Following members attended the meeting -

Name	Post	Signature
1. Dr. Bhim Mahto (Actg) Principal		
2. Mrs. Minn Kumari Assis. Prof (Geography)	Chairperson	
3. Mrs. Kamala Saroj Assis prof. Pol. Sc.	member	
4. Mrs. Alka Tirkey Assis. prof. (Anthropology)	member	

5. Mr. Yogendra Thakur

~~Yogendra~~

6. Mrs. Manti Kumari

Manti

7. Miss Neha Kumari

Neha Kumari

8. Miss. Psity Kumari

Psity Kumari

9. Miss Rita Kumari

Rita Kumari

C. K.
 CHAIRMAN
 INTERNAL COMPLAINTS COMMITTEE
 RAM TAHAL GHOSHARY COLLEGE
 ORMANJHI, RANCHI (JHARKHAND)

CIRCULAR-6

Date - 09/09/2023

All the members of Internal complaint committee of Ram Tahal Choudhary College Ormanjhi are requested to attend the meeting on 14.09.2023 at 11:00 am in the IQAC Room.

Agenda -

- Review of the Previous meeting for confirmation
- Sexual Harassment complaints during the period of last academic year.
- Mail ID for Regular complaints
- Orientation programme on ICC.

Lib.
CHAIRMAN
INTERNAL COMPLAINTS COMMITTEE
RAM TAHAL CHOUDHARY COLLEGE
ORMANJHI, RANCHI (JHARKHAND)

Meeting No. 5

Date - 14.09.23

Time - 11:00am

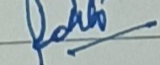
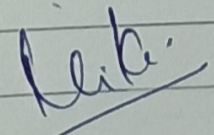
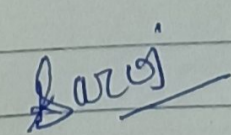
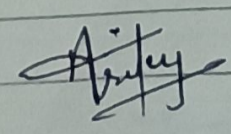
Venue - IQAC Room

A meeting of the ICC for women's Harassment cell was held on 14.09.23 at 11:00 am in the IQAC Room. The chairperson welcomed all the members of the cell and initiated a thorough discussion on the prescribed protocol for addressing Potential grievances. During the session, it was noted that as of the current date, the committee had not received any complaints.

The committee also discussed and agreed to conduct a training and awareness program to educate students and staff about the complaint handling procedures and prevention of the harassment.

The meeting was end at 1:00 pm.

Following members attended the meeting :-

Name	Post	Signature
1. Dr. Bhim Mahto (Adv.) Principal	member	
2. Mrs. Minu Kumari Assis. prof. (Geography)	Chairperson	
3. Mrs Kamala Saroj Assit. prof. (Pol. Sc.)	member	
4. Mrs. Alka Tirkey Assist. prof. (Anthropology)	member	

5. Mr. Yogendra Thakur member ~~Ms~~
Assistant prof. (History)
6. Mrs. Manti Kumari member Manti
Assistant prof. (Economics)
7. Miss Neha Kumari member Neha Kumari
(Student Representative)
8. Miss Prity Kumari member Prity Kumari
(Student Representative)
9. Miss Rita Kumari member Rita Kumari
(Student Representative)

Rita
CHAIRMAN
INTERNAL COMPLAINTS COMMITTEE
RAM TAHAL CHOUDHARY COLLEGE
ORMANJHI, RANCHI (JHARKHAND)